

ARGYLE PRIMARY SCHOOL
TEACHING, LEARNING, PUPILS & COMMUNITY

Via telecon

MINUTES THURSDAY 19th May 2020 5pm

ATTENDANCE

Will Young -Chair (WY)

Jemima Wade – Head teacher (HT)

Debra Easter – Deputy Head Teacher (DHT)

Sarah Atkinson (SA)

Laura Brown (LB)

Mark Chesher (Chair of Governors)

Camden Support Clerk: Lena Seed

	ITEM	ACTION
	WELCOME/INTRODUCTION	
	The Chair welcomed everyone to the meeting and noted the meeting was quorate.	
1	APOLOGIES FOR ABSENCE	
	No apologies were received from Simin Soleimani Darino	
2.	DECLARATIONS OF INTEREST	
	Governors were invited to declare business interests against any agenda item. None were declared	
3.	MINUTES & MATTERS ARISING OF PREVIOUS MEETING	
	The minutes from the previous meeting on 27 th February were agreed as a true and accurate record of that meeting and were duly signed by the Chair and will be scanned and emailed to the clerk.	WY

	<p>Matters arising.</p> <p>The Chair listed the actions from the previous meeting and the status thereof as follows:</p> <p>4. Committee terms of reference signed off at FGB - action completed.</p> <p>5.2 Actions and analysis following second Stirling Scale. Some analysis done, no obvious patterns. On hold for the moment - to review.</p> <p>6.2 Policy on children's mental health & wellbeing - to be developed following evaluation of SIP at the end of this year. Review September -</p> <p>7.2-7.4 Impact measures for children's outcomes in non-core subjects. To be explored at future meetings, for now on hold given circumstances.</p> <p>11.1 Admissions policy to be updated re full time nursery places. HT to update.</p> <p>11.5. Educational visits policy - Category B visits. These should be standing item at FGB going forward but in practice are on hold and the approach to external trips will likely need to be reviewed anyway.</p> <p>11.8. Staff Wellbeing Policy – Approved and posted online.</p> <p>Action: Clerk to table outstanding actions at TLPC in the autumn. HT to report on Nursery full time places.</p> <p>The committee reviewed the minutes from the Chairs meeting on 30th April 2020.</p> <p>There were no questions or comments to either set of minutes.</p>	<p>Clerk HT</p>
4	Camden list of principles for Home Learning & Home learning update	
	<p>The Committee discussed the Principles for Home Learning and received a Home Learning Update from the HT.</p> <p>Most children are learning from home and the HT noted that even after reopening on 1st June a substantial number of children would continue to be learning from home.</p> <p>Since lockdown the school had devised good quality home learning both online and physical packs and have provided about 20 iPads.</p> <p>Some children had been doing really well and had got into their home learning, doing maybe 3 or 4 tasks per day; others have done less and there are some challenges continuing to motivate learning from home, with potential for fatigue which will need to be monitored.</p> <p>The school has successfully encouraged some children who were not engaged with home learning to come into school which has meant an increase in numbers coming in from 12 to 36 though not every day.</p>	

	<p>Headline attendance and staff:</p> <ul style="list-style-type: none"> • 2 groups every day rather than 1 • 6 of key workers • 7 with EHCP's • 21 (?) attending under vulnerability criteria. <p>Some children have been invited in but are not allowed by their parents.</p> <p>It was also noted that Ramadan has had an effect particularly on the older children. A few more may be slightly more motivated after half term.</p> <p>HT reported that after half term home learning will be reinvigorated</p> <p>The HT also noted that a plan was now in place for collecting in work from children who are not due into school after half term. A mechanism for teachers' feedback has also been devised.</p>	
5.	Safeguarding & Child Protection update	
	<p>Headline figures</p> <ul style="list-style-type: none"> • 2 looked after, previously child protection • 2 child protection children, 1 of whom is new • 4 CIN children • 16 early help children (6 families) • 1 referral • 2 welfare checks due to neighbour report plus 1 which was investigated but did not quite meet criteria <p>Q: are we in reasonably regular contact with all? And how many are coming into school</p> <ul style="list-style-type: none"> • 1 CP child has been in school every day • 1 CP child should be probably wont • 2 looked after children have been rehoused and may need to be brought in by taxi • 6 or 7 coming in with close contact with the others. • Some of the early help children are coming in some of the time but with staggered timings to ensure best support in place for them. <p>HT reported contact with child protection and social workers working very well with the school receiving regular updates.</p> <p>In addition the HT reported the Safeguarding policy had been updated as a Chair's action to take into consideration the school lockdown.</p> <p>To be approved at FGB 22nd June . Clerk to table.</p>	<p>Clerk</p>

6	Staff Welfare	
	<p>The HT reported on staff workload & welfare as follows:</p> <p>The school had set a fair rota for all staff with Support staff coming in for their turn on the rota approx. 3 x / fortnight plus a couple of telephone calls per week.</p> <p>Teachers have been expected to organise home learning plus call every child every week, coming into school approx. 2days /3 weeks rota. This had grown as number have increased to no more than 3 days/ fortnight</p> <p>All staff have been allowed to organise their work in the plan which works for them and their circumstances at home.</p> <p>An optional Staff WhatsApp group has been set up and one online staff meeting has taken place.</p> <p>The staff meeting had been less positive than the HT had hoped with the main issues being face masks and public travel.</p> <p>Admin team showed higher level of anxiety.</p> <p>The DfE guidance on masks is very clear that children and staff should not wear face masks. This is a potential area of dispute.</p> <p>HT noted the guidance is that children should not be expected to socially distance, but teachers are asked socially distant. Children will be in smaller groups on their own table, spaced out with their own equipment and also allowed to play within that group.</p> <p>HT noted, whilst it had been possible for the rota system to be fair during lock down, this would not be possible once the school starts to reopen. The plan has been put together mindful of fairness but reception and year 1 teachers would be in earlier than some of the other teachers.</p> <p>Q: are any members of staff shielding?</p> <p>HT replied there is one teacher who is classed as vulnerable and a midday supervisor whose mother is extremely vulnerable. In addition one admin officer with asthma will work from home the first 3 weeks initially. DE is not officially shielding but working partly from home.</p> <p>DE noted that whilst staff are mindful of fairness the feedback has been that they would rather other members of staff do not come in for the sake of it because they all bring in risk.</p> <p>The Chair noted that whilst total fairness could not be achieved the planning had been sensible and well implemented.</p>	

7.	AOB	
7.1	<p>Plan for Opening</p> <p>The Committee discussed the plan for opening. The HT reported that the families reporting that they intend to send their children back to school was low. Approx. 50% have said they will not be sending their children back and many are undecided. These numbers allow nursery to come back safely.</p> <p>1st June Nursery: 4 children. Reception: 6 children. 1 nursery teacher and 2 nursery nurses. Capacity: 3 groups of 15.</p> <p>3rd June Year 1: 11 children split between 2 class teachers to give them more space and keeping them where possible with the teacher they are used to.</p> <p>8th June Year 6: 15 children possibly a few more with their class teachers split over 2 classes.</p> <p>Once year 6 are back this plan will continue to 22nd June initially. If further children are invited back year 5 will be prioritised.</p> <p>Staggered arrival times are being implemented and some work is ongoing regarding the lunchtime details.</p> <p>Q: How many days per week – 5 days per week rather than the originally intended 4? HT - Government expecting full time for these year groups. Teachers will have their usual PPA time with a music/art teacher covering.</p> <p>Q: What will we teach the children? White Rose in maths will continue and Literacy will continue with the set units of work. Individual year groups will be asked to devise simplified topics to teach for the wider curriculum</p> <p>Q: How do we see this impacting on the differential between those who are learning and those who are not? HT we will continue to try to bring the most vulnerable children in until we reach 15 in a class.</p> <p>Q: How will the school be working with year 6 for transition? HT There will be some video meetings in due course.</p>	

7.2	<p>Q: How are you teaching RSE? Guidance is that those in school can have their lessons as usual but RSE should not be set as home learning</p> <p>Risk assessment The HT reported the school had been risk assessing throughout lockdown. The school is working on a new document to be completed and returned to Camden by the 21st May This will be circulated to governors for approval and signed off by the Chair of Governors.</p> <p>APPROVAL The Committee unanimously approved the plan for reopening of the school</p> <p>Q: What happens if a parent decides to send their child back to school after the initial date?</p> <p>HT: After the initial notice has expired parents can write at any point to state they would like to send in their children. However, they may need to wait until start of next full week and would only be able to do so where staffing levels allow.</p>	
8.	CONFIDENTIAL ITEMS	
	None	
9.	FUTURE DATES	
	<p>2020 – Summer FGB: 18/6 - 6pm</p> <p>Autumn 2020 FGB 17th September - 6pm TLPC 12th November - 5pm FGB 10th December – 6pm</p>	

There being no further matters to discuss, the Chair thanked those present for attending and closed the Meeting closed at 17:48



19/11/2020

Signed _____ Date _____

Will Young, Chair of Argyle Primary School TLPC Committee