

**MINUTES**  
**FULL GOVERNING BODY COMMITTEE MEETING**  
**TO BE HELD ON THURSDAY 31<sup>st</sup> March 2022 at 17.00**  
**By Zoom**

**ATTENDANCE**

Mark Chesher (Chair) – MC	Y	Jemima Wade (Headteacher) - HT	Y
Will Young (Vice Chair & Chair of TLPC Committee) – WY	Y	Chloe Naja -CN	Y
Kareen Baker – KB (Vice Chair TLPC Committee)	Y	Marwa Batah - MB	Y
Laura Brown – LA	Y		

\* Y attended, A apologies approve, NA no apologies.  
Clerk Lena Seed

**OTHERS PRESENT**

Bernie Mukasa – (DHT & SENCO) - DHT	Corinne Irving, Bursar
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<b>1.</b>	<b>Welcome &amp; Apologies for Absence</b>	
	The Chair welcomed everyone to the meeting and noted the meeting was quorate. The CoG was not present at the beginning of the meeting. In the absence of the CoG the VC Chaired the Meeting	
<b>2.</b>	<b>DECLARATION OF INTERESTS</b>	
	Governors were invited to declare business interest against any agenda item. None were declared.	
<b>3.</b>	<b>Notification of AOB</b>	
	None	
<b>4.</b>	<b>Chair's update</b>	
4.1	<b>Appointment of Co-opted governors</b> The HT reported she was meeting with a potential governor after the Easter break.	
4.2	<b>Parent Governor Election</b> The deadline for applications had passed on 23 <sup>rd</sup> May with no applications received.  <b>Action:</b> HT to set up a parent's meeting with governors.	HT
4.3	<b>Governor Training attended</b>	

	CN	Managing Schools Finances	
	MW	Induction Training	
	VC	Peer sexual abuse and school's role in Prevent and safeguarding. This enhanced section had been introduced by KCSIE this year and governors should be aware. The HT responded this had not been a serious issue at the school, but awareness and training were in place.	
	<p>The HT recommended all governors read the Camden strategy and executive summary and attend any launch events. She noted the Government White Paper which envisaged all training to be readers by the age of 7 and which contained key updates on SEND.</p> <p><b>Actions:</b>  <a href="#">Whole strategy and executive summary to be circulated by the Clerk MW to report on Curriculum training at the TLPC</a></p>		Clerk MW
4.4	<p><b>Governor Development day</b>  <b>18<sup>th</sup> June 2022 – 9am- 12 noon</b></p> <ul style="list-style-type: none"> <li>• Consider SIP 2022/23</li> <li>• Review school strategy in the context of the final Camden strategy paper.</li> </ul>		
<b>5.</b>	<b>Minutes and matters arising from previous meeting of 6th December 2021</b>		
5.1	The Governors unanimously approved the minutes from the meeting on 16 <sup>th</sup> December 2021 as an accurate reflection of the meeting and the minutes were duly signed by the Chair.		
5.2	<b>Matters arising</b> None		
<b>6.</b>	<b>Finance Report</b>		
6.1	<p><b>Budget 2022-2023</b></p> <p>The Governors received the budget for 2022-2 and the Bursar noted the following:</p> <ul style="list-style-type: none"> <li>• <b>SEND high needs funding</b> of £164,000 have been increased to £192,000</li> <li>• <b>Nursery</b> for summer term was full, with autumn applications high.</li> <li>• <b>All Nursery places</b> at the school are full time with all children are entitled to 15 hours and working parents able to claim a grant for a further 15 hours. In addition, Camden fund another 15 hours for some parents.</li> <li>• <b>Support staff</b> pay award had been agreed by Unions at 1.75% , an additional cost of £11,000 for TA's, Nursery Nurse, Premises, Admin staff and Midday supervisors.</li> <li>• <b>Pension Back funding</b> received and £8000 more than budgeted.</li> <li>• Large <b>Training invoice</b> which will push Training costs above budget.</li> <li>• <b>Premises</b> provision had been agreed earlier in the year to account for the increased costs of labour and materials. The additional costs above this related to the Sensory Room.</li> <li>• <b>Energy</b> cost provision significantly increased.</li> <li>• <b>Additional costs</b> in relation to the Afghan children including Learning and IT and Catering supply.</li> <li>• <b>Curriculum services</b> such as music provision, education support TA's including the support for children with EHCPs, and other learning difficulties will be increasing due to the increase in London living wage and er NI.</li> <li>•</li> </ul>		

	<p><i>Mark Chesher joined the meeting at 17.30</i></p> <p>The Bursar reported the revised figures showed a balanced budget with a surplus of £12935</p> <p><b>APPROVAL</b> The 2022-2023 Budget was approved</p>	
6.2	<p><b>3-year forecast</b> Action: Bursar to present at 30<sup>th</sup> June FGB.</p>	Bursar
<b>7.</b>	<b>HT report</b>	
7.1	<p>The Governors received the Headteacher's report.</p> <p><b>Q1: Head injuries are at an extraordinarily uncreased rate. What is the cause for this?</b> Bernie Musaka replied the number of children in the playground at any one time had increased and many of the new children were particularly, partly as they were staying in hotels. The HT concurred and stated that head injuries were always treated as serious and only one incident had resulted in a trip to A&amp;E. She noted the school was extremely strict and any head injury were recorded formally on CPOMS with parents getting a slip home or call if more serious.</p> <p>The First Aid officer also report to the Camden Accident line if there is a hospital admission or other more serious concern.</p> <p><b>Q2: What is CPOMS</b> HT - Online database where we can record all incidents about behaviour, child protection online management system, safeguarding and any other concern.</p> <p><b>Questionnaires:</b> The VC noted the parents' questionnaires had been very positive once again and that for the most part the same was true of staff.</p> <p><b>Q: Is there concern about 2 Amber where the children appear upset and the response rate very low?</b> The DHT reported this class had a couple of couple of children with additional needs and a teacher on secondment so had been slightly disrupted. The class now had a stable class teacher and additional resources, and she was hopeful of an improved picture by the summer.</p> <p>Action: HT to follow up and report at TLCP</p> <p>The HT reported the parent and staff feedback had been better than feared following a difficult term with complex some absences. She had been particularly pleased with the parent responses and also from staff bearing in mind how difficult it had been.</p> <p><b>Q: activities outside of lessons appeared to be a theme for the children? .</b> The HT agreed and was pleased to have reintroduced a number of clubs including sport, art, music and catchup. The school would also have a holiday scheme at Easter, partly to provide continuity and access for the Afghan children who are newer to the community though available to all students also from other schools</p> <p><b>Q: Has there been a noticeable impact of the range of interventions.</b></p>	HT

HT it was too early to provide an analysis, but she was pleased at the improved confidence and engagement for those who attended interventions. The impact of the Academic mentor and TA intervention had yet to be reviewed.

The HT was pleased with the impact of EL for the Afghan which had been a key intervention with phonics and vocabulary taught systematically. This had been possible due to the additional funding and had been supported by a TA able to translate.

**Staff Absence**  
**Q: Do the Staff sickness absences related to Covid?**  
 The HT this had been mostly in relation to non-Covid viruses including Chicken Pox as well as Shingles and Tonsillitis with many staff generally really unwell.

7.2 **Data**  
 The HT reported on making data meaningful and noted 'on-track' was useful only in the summer term whereas rest of the year it masked progress and was not helpful. She noted that although Reading was improving she was expecting some gaps to have increased by the summer data.

The VC noted that the TLPC committee had reviewed data and that it was clear data was improving although year 6 maths remained a concern.

The HT concurred and reported Yr. 6 were receiving daily additional support from the HT or DHT with a focus on focusing on boosting basic skills to ensure they are secondary ready.

LB noted a concern about Reading across a few year groups, particularly year 4 with only 16% at or greater depths and also for boys in Yr2. The HT concurred the concern about year 2 where there is a significant number of children with additional needs. She noted the Yr4 cohort had had some sickness and although there are some gaps she was expecting them to make good progress during the summer term.

The Governors asked whether the school might provide them with a trend over time to make data easier to compare. The HT agreed data presentation was a work in progress and discussed the possible production of a Year group data pack once a year in the summer term.

**Q: progress measures for writing are not there - are they not meant to be there?**  
 HT replied on return from lockdown reading and maths had been priorities and a decision had been made not to over-test the children. Therefore, no SPAG assessments had been done at that time so progress could not be tracked.

**Afghan Children's data.**  
 The HT reported that data presented did not include the Afghan children for whom a separate data set could be provided. She noted the initial SATs results would include the Afghan children, but the official data would be revised by January 2023. The same was true of Yr. 2 SATs and in phonics.

**Reception**  
 The HT noted a concern that the children in Reception had suffered due to lack of socialisation during lockdown. The development levels on entry were very low and the school was working hard on establishing the best progress and development processes. She was pleased to note however that the new teacher was superb, and she and the team were doing phenomenal work.

<b>8.</b>	<b>SIP</b>	
	The Governors received the evaluated SIP and noted progress. <b>Action:</b> HT to provide updates of impact for next meeting.	HT
<b>9.</b>	<b>Committee updates</b>	
9.1	PPFPP The CoG reported this Committee was currently chaired by him until a new chair could be in place. The meeting had reviewed and discussed the budget and the Premises development where some work had been completed following storm damage.	HT
9.2	TLPC The VC reported on a strong presentation around children and mental health wellbeing. Been This had been an area of focus for a while it was pleasing to see it coming into fruition supported by Trauma informed practise.  The Committee had also reviewed the impact of disruptions and been reassured by the exceptionally rigorous and targeted groups around phonics and different sets of target support on a day-to-day basis.	
<b>10.</b>	<b>Policies for approval</b>	
	Admissions Medical conditions (including children with medical needs who cannot attend school)  The policies were APPROVED	
<b>11.</b>	<b>AOB</b>	
	None	
<b>12</b>	<b>Confidential items</b>	
	None	
<b>13</b>	<b>Future Meetings</b>	
	TLCP 5 <sup>th</sup> May 2022 – 17.30 PPFPP 19 <sup>th</sup> May 2022 – 17.00 FGB 30 <sup>th</sup> June 2022 – 17.00	

There being no further business the Chair thanked those present, and the meeting closed at 18.40

Mark Chesher, Chair of Governors, Argyle Primary School